

Please read this carefully before applying.

If you have any queries, please email hello@stellarquines.co.uk with subject title M*****classes – Query

M*****CLASSES

PRODUCTION MANAGEMENT

Applications are now open for

An Artist Development scheme that aims to change the landscape of Creative Designers and Production roles in Scotland, by addressing the lack of women* working in the field through a series workshops.

**women includes cis, trans and intersex women, as well as non-binary and gender non-conforming people who identify in a significant way as women, femme or female.*

Project description:	An opportunity to apply to Stellar Quines to participate in a short series of workshops delivered by industry professionals from the field of Production Management. Participants will develop an understanding of professional processes, potential career paths while building practical skills and increased confidence.
Cost:	No charge
Applications open:	22 nd October 2020
Deadline for applications:	10 th November 2020 at 10am
Work to take place:	23 rd November at 10am – 1.30pm 25 th November at 10am – 1.30pm 27 th November at 10am – 1.30pm
Project end (including evaluation):	17 th December 2020
Application form:	Attached

What it is

Our M*****class series directly responds to the gender imbalance due to the lack of women working in creative design and production roles within the performing arts sector of Scotland.

Across Scottish publicly funded theatres in 2014/15 Christine Hamilton’s report [Where are the Women?](#) identified that:

- 6% of lighting designers were women
- Women made up 11% of composers, musical directors and sound designers

Over this three-year period, Stellar Quines are offering a unique training opportunity for women who have some experience or interest in the field on offer, but require refreshment or up-skilling before presenting themselves as a viable candidate for these positions.

These workshops have been designed and will be lead by Fi Fraser, one of Scotland's leading Production Managers. Find out more about Fi [here](#)

The workshops will aim to demonstrate and combine the techniques and Processes from 1st meeting with Director/Producer to Press night; Relationships with creatives, technical team, venues, and suppliers; Schedules; Budgets; and Touring including international touring.

In providing an opportunity for early stage or mid-career level production managers, we will:

- Provide participants with a high-profile opportunity to explore a new area of interest, acquire new skills, increase confidence, make new contacts and forge new career paths
- Offer Stellar Quines and the wider sector a new tranche of highly skilled, well connected production managers.
- Supporting participants through networks leading to a professional working portfolio
- Plug a gap in opportunities for practitioners to go on a continuous learning journey by up-skilling or working across art forms in a supported, controlled and professional environment

The programme of work

- **Monday 23rd November, 10am – 1.30pm** [on Zoom]
Initial Meetings (first meetings with team, employment and building team, legal including risk assessments and regulations, fit up)
- **Wednesday 25th November, 10am -1.30pm** [on Zoom]
Relationships (your team, Designers, Producer, Director, Venues, Suppliers; schedules, contracts, first fit up and technical/ production week)
- **Friday 27th November, 10am -1.30pm** [on Zoom]
Budget and Money (Budget management, reporting)
Touring including International Touring (Venue information, transport management, riders, freight)

Placements:

Due to current government restrictions surrounding the Covid-19 pandemic, the practical element of M****classes is unable to take place. As an alternative offer, we are offering **2x Paid Production Manager placements** (fee is £1,000) that will take place after the workshops and when Covid 19 restrictions are lifted and allow for a return to a safer working environment. These are shadowing opportunities which will take place once COVID restrictions allow. Placement opportunities will only be open to M*****classes: PM graduates and details of how to apply for these placements will communicated after the online training is complete..

We encourage you to

- use this as an opportunity to challenge yourself, to develop the work you've already done and expand on, try out new, or compliment your current skill set
- apply even if you have a lot of experience in production management (i.e commercial events) or technical applications but are new to theatre making, and are looking for an opportunity to develop your skills and apply these to a performance setting
- if the technical aspects of production management put you off taking the next steps into the profession, this is exactly the series for you. Use this to embrace learning in safe and supported environment.
- forge new relationships, expand your contacts and learn new skills

We are open to applications from individual practitioners who identify as a woman. We support all women including Trans and Intersex women, as well as non—binary and gender fluid people who identify in a significant way as women or female.

We encourage applications from practitioners who identify as D/deaf and disabled.

We encourage applications from people from all backgrounds including those who identify as being from the African diaspora, Latinx, the East Asian diapora, from the South East Asian Diaspora, from the South Asian Diaspora, West Asian Diaspora (includes Middle East), Indigenous people, bi-racial/ mixed heritage, or who also self-identify as a Person of Colour or Black, we may use BIPOC+ to refer to people from these identities.

What you need to do next

- Fill out the application form
- Fill in an equalities monitoring form

When you are ready to submit your applications please email the following to hello@stellarquines.co.uk, subject line **M*****classes – your name including your**

- **application form** as a PDF or Word doc
- a **current CV** as a PDF
- an **equalities monitoring form** in PDF format.

Application timeline:

Applications open:	Thursday 22nd October 2020
Deadline for applications:	Tuesday 10th November 2020 at 10am
Panel meet to discuss applications:	10th – 12th November 2020
Decisions communicated to all applicants:	Friday 13th November 2020
First workshop to attend:	Monday 23rd November 2020

Here’s what previous M*****classes participants said about previous M*****classes series...

“The experience has been life and career changing”

“What really changed was a greater confidence in myself and my abilities, and a greater knowledge of available tools and sources. Having a group of supportive, amazingly skilled, and diverse, women to consult [and commiserate] with is an amazing resource.”

*“Participating in M*****classes has already benefitted my career as I was able to implement knowledge gained through the workshop into a sound design job, meaning a could communicate with the rest of the technical team with confidence, and better articulate what I wanted to achieve, so as a team we could work together to make it happen. Through that job I have been offered another sound design job and further, discussions started at the final M*****Class event led to another job offer. Participating in M*****Classes has started conversations, with other sound designers and with theatre-makers, which have continued on beyond the sessions.*

FAQs

Will it cost me anything to participate?

No. Full cost of the project is covered by us. We also offer a contribution towards travel, access including child care costs if necessary.

Will this be an opportunity to secure a job with Stellar Quines?

Not necessarily, but we do hope that this will create a pool of brilliant Production Managers working in the sector, drawn upon by many organisations, including us.

Do I have to be based in and/or committed to working in Scotland?

Yes.

I can't attend all of the dates, should I still apply?

No. Sorry. In order to fully benefit from this learning experience, we expect participants to attend all sessions.

Why is it called M***classes?**

We recognise the traditions and patriarchal structures that define the language we use on a day to day basis. After careful consideration, we concede that 'masterclasses' defined the offer we were making in the best terms, but because we conceded, doesn't mean we gave up the fight! As a project aimed specifically at women, we wanted to retain their importance at the heart of the project, and have treated the word in all our publicity to reflect that.

I am a Technical Manager with little Production Manager experience, can I apply?

Yes! This could be the beginning of the path to you developing that as a string to your professional bow.

Do I need any kit?

Ideally you'd have a laptop to work off. The programme will look at software including excel and Vectorworks (shown in powerpoint presentation). Please contact us if there are any barriers and how we can support your participation.

I have worked as a CSM and have supported production managers before but with no formal training, can I apply?

Yes! So long as you are open to learning and developing your craft alongside a group who will retain different skill sets and experiences to yours. This programme is open to those who work in different roles production and technical roles (including SM, DSM, ASM, CSM, FOH) who have had some experience and want to develop as a production manager